

**1. Name of scholarship:**

*(Our scholarships include those given by living people, memorials, businesses, and organizations.)*

**2. Amount of scholarship:**

*The minimum that can be given as a named scholarship is \$1,000 for a year. A scholarship can be awarded for further years if the donor desires, contingent upon reapplication. For instance: The Suzanne Schaefer Fischer Memorial Scholarship is for \$4,000, given at \$500 per semester upon written request and proof of required major and grades.*

**3. Date of graduation from Baraboo High School:**

Current Year Graduate. The recipient is a member of the current graduation class.

Another Year Graduate (select one of the following):

Recipient graduated in past two years

Recipient graduated in past five years

Recipient graduated in past ten years

Date of graduation is irrelevant

Other, please specify:

**4. Grade Point Average:**

*The Grade Point Average (GPA) is based upon grades 9, 10, 11, and the first semester of grade 12. Do you care what it is? If so, what is the minimum GPA you require? Please enter "Not Applicable" if unimportant.*

**5. Class Percent:**

*The class ranking is based upon grades 9, 10, 11, and the first semester of grade 12. If you want your recipient to have at least a certain standing, what should it be? Top 10%, top 1/3, top 1/2, etc.? Or enter "Not Applicable" if unimportant.*

**6. Financial Need:**

*We need to know whether this is a major or minor consideration for your scholarship, or no consideration at all. If it is to be considered, the applicant and parents must complete the Financial Need section of our application. The information is treated with full consideration and confidentiality.*

**7. Intended Career and/or Major:**

*Do you **require** a certain program of study, or do you **prefer** one? A required field means that if no one qualifies in that year the scholarship will not be awarded in that year. Other scholarships range from specific (education, conservation) to general (any business-related field, any health-related field) and from required (pursuit of a career in a living science required) to preferred (cosmetology preferred). To other donors, the field of study does not matter.*

**8. Intended School:**

Any accredited two- or four-year college or vocational school  
Any college or university in Wisconsin  
MATC  
University of Wisconsin—Madison  
Any two or four-year school in the University of Wisconsin system  
Other, please specify:

**9. Personal Characteristics:**

*Please remember that the Selection Committee will have to make this determination based upon information given in the application by the student and the references. Traits such as handicapped, dependable, hard-working, and demonstrated aptitude and desire for further education are usually well described. However, traits such as sincerity, high moral character, neatness, goodness and honesty are not.*

**10. Work History:**

*Is it important to you that your recipient has held jobs either during the summer or all year, and if so, are you interested that the jobs be of a certain type? Please be specific if you have a requirement in mind.*

**11. Extra-Curricular Activities:**

*To some donors, participation in sports, service, hobby or other activities in or out of school is required or desired; to others it does not matter.*

**12. Full- or Part-Time Student:**

*Almost all of our scholarships require that a student carry a regular academic load except for extenuating circumstances such as a handicap.*

Full-Time

Part-Time

Extenuating circumstances may be considered

**13. Time Limit For Use of Money:**

*Your scholarship will be awarded on Honors Night in May. How soon do you wish that to be activated?*

Fall Semester

Within one year of Honors Night

**14. Schedule of Payment:**

*Most of our scholarships are paid at the beginning of the first semester upon receipt of proof of registration meeting your criteria. Scholarships of \$1,500 and up may be awarded in two payments.*

**15. Eligibility if Other Scholarship Money is Received:**

*Some students receive a number of scholarships on Honors Night, some large and some small. Before our Selection Committee makes its choices, we are told by the High School of some other scholarships that are being awarded, but not all. Therefore, we could obey your wishes by not giving your scholarship to someone who is known by the Friday before Honors Night to be receiving over a certain amount from other sources.*

Give regardless of any other scholarships received  
Not eligible if receiving other scholarships that total  
(i.e. one-year's full tuition)

**16. Naming of Alternate or Return of Money to your Fund if your First Selection Becomes Ineligible**

- a. *Frequently, when Instruction #15 above renders the first chosen student ineligible, the donor has instructed us to select an alternate for the scholarship.*
- b. *Just as often in such cases, donors instruct us not to award the scholarship then, but to add it to the principal in their fund.*

If you elect alternative (a), and no other student meets all the criteria for your scholarship, shall we waive your criteria and award the scholarship to a student who is deemed otherwise worthy?

If you select alternative (b), do you wish an additional scholarship given the following year?

**17. Brief Description of the Donor:**

*(If this scholarship is named for living people, please give us 3-4 sentences summarizing education, career, family and activities, particularly ties to Baraboo. Please also provide a photograph, which we will return promptly.*

*If a memorial, please consider supplying us with a copy of the individual's obituary along with any other information you wish to add.*

*If the scholarship represents a business, organization or other group, please describe its membership and purpose. A relevant photograph would also be welcome.)*

**18. Permanent Contact Person:**

**Name:**

**Address:**

**Phone:**

**E-Mail:**

*In the event of the death or incapacity of this person, whom would you like to make necessary decisions regarding the scholarship? These decisions may include changes in the number, the amount, the criteria, or other such terms that may be required in the future by legal, social or other situations we cannot now foresee. BCSC would be willing to assume this responsibility if you wish:*

**19. Person we should invite to the Selection meeting in the spring:**

*Please give NAME, PHONE NUMBER, and E-MAIL ADDRESS. Our committee will select the top two to five qualifying candidates and give your representative the opportunity to choose the person to receive your scholarship. Or, if you'd prefer, BCSC will select the recipient for you.*

**20. Person who will present the Scholarship on Honors Night:**

*Please give NAME, PHONE NUMBER, E-MAIL ADDRESS and MAILING ADDRESS. BCSC will send the presenter a letter describing the selected student along with a letter to give the recipient describing the scholarship. Or, if you'd prefer BCSC can present your scholarship.*

**21. Method of Funding:**

*How do you wish to supply the money for this scholarship?*

Lump Sum:

Spend Earnings Only

Draw from Earnings and Principal Until Fund is Depleted

Annual Funding by March 1

Do you plan to add to the fund in the future? Yes No

**22. Is the Duration of the Scholarship limited to:**

A Certain Number of Years?

Do You Intend It to be Perpetual?

If limited, how shall we dispose of any residual funds in the final year?

Shall we add them to the final scholarship?

Award them an additional year if the amount is over \$1,000?

Transfer them to the BCSC General Fund?

If perpetuated, and if for some reason your earnings far exceed the amount of your scholarship, would you prefer us to increase the size of the scholarship or to award more than one?

*(Please bear in mind the ever-increasing cost of a college education, and that the increase generated by your fund must not only cover the scholarship, but it has to add enough purchasing power because of inflation. Also, BCSC is required by the IRS to distribute the majority of a fund's investment earnings rather than continue to accumulate them.)*

If perpetuated, and if interest is not sufficient to meet the scholarship, what are your wishes? Should we reduce the amount as long as it stays above our minimum?

Would you like to add to the earnings (you will be able to see on the report we will send you each summer what interest has been accumulated)?

Or, shall we offer the scholarship on an intermittent basis as accumulated earnings reach the amount specified for your scholarship?

**23. Do you have any other requests?**

**Signature:** \_\_\_\_\_

**Address:**

**E-Mail:**

**Phone:**

**Date:**

**Please print, sign and mail this completed form to:**

**Mr. Wayne Maffei**  
**Baraboo Community Scholarship Corporation**  
**P.O. Box 380**  
**Baraboo, WI 53913**  
**(608) 356-3981 (work)**